

# Course Award in Graduate Research Information Literacy

## Award Completion Checklist

This checklist is intended to help you identify if you have completed the necessary requirements for the Course Award in Graduate Research Information Literacy.

### Information Searching

|   |       |                          |
|---|-------|--------------------------|
| Search Strategies and Subject Databases | Date: | <input type="checkbox"/> |
| The Internet and Research               | Date: | <input type="checkbox"/> |

### Information Management

|  |       |                          |
|--|-------|--------------------------|
| Managing the Thesis Production Process   | Date: | <input type="checkbox"/> |
| Issues in Literature Review Writing -<br>Strategies and Skills for Writing a Literature Review | Date: | <input type="checkbox"/> |
| EndNote <i>OR</i> BibTeX   | Date: | <input type="checkbox"/> |

## Information Technology

|  |                              |   |                          |
|--|------------------------------|---|--------------------------|
| Word Processing ( <b>MS Word</b> )<br>for Academic Writing                             | <b>OR</b>                    | Producing the Thesis with<br><b>LaTeX</b> |                          |
| Formatting your Document   | Introduction                 | Date:                                     | <input type="checkbox"/> |
| Maintaining Consistency  | Layout and Cross-referencing | Date:                                     | <input type="checkbox"/> |
| Putting it all together  | Customising                  | Date:                                     | <input type="checkbox"/> |
| <b>IT course:</b><br>DreamWeaver, Excel, Access, PowerPoint, SPSS, Photoshop, Alliance |                              |   |                          |
| Session 1  |                              | Date:                                     | <input type="checkbox"/> |
| Session 2  |                              | Date:                                     | <input type="checkbox"/> |

## Literature Review Project and Research Consultation

|                               |       |                          |
|-------------------------------|-------|--------------------------|
| Literature Review Project     | Date: | <input type="checkbox"/> |
| Research Sources Consultation | Date: | <input type="checkbox"/> |

## All finished? Congratulations!

Contact The Graduate Information Literacy team at [grad.ilp@anu.edu.au](mailto:grad.ilp@anu.edu.au) to arrange to have your Award finalised and your certificate issued.